

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	24 July 2018
Title:	Amendment of contract for pension administration software
Report From:	Director of Corporate Resources

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1. Recommendation

1.1. That the Executive Member for Policy and Resources approves the minor modification of the existing contract with Civica for pension administration software to allow the on-boarding of West Sussex for the administration of their local government and fire pension schemes.

2. Executive Summary

- 2.1. The purpose of this paper is to seek approval to make a minor modification to the existing contract with Civica for the provision of pension administration software, to enable the on-boarding of West Sussex County Council.
- 2.2. The detail of the requested contract change is contained in the exempt appendix to this report.

3. Contextual information

- 3.1. Hampshire Pension Services administer the local government, fire and police pension schemes for Hampshire using specialist pensions software (UPM) provided by Civica. The current software contract runs until 2020.
- 3.2. Hampshire has been successful in attracting new work from West Sussex County Council (WSSCC), who have recently taken a decision to delegate the pension administration for their local government pension scheme (LGPS) and fire pension schemes to Hampshire, and wish to complete the migration by March 2019.
- 3.3. In order to deliver the pensions administration service for WSSCC, existing pension and pensions payroll data for West Sussex LGPS and Fire members and employers needs to be migrated onto the Hampshire's pensions software.

- 3.4. An amendment to the contract with Civica is therefore required to allow for additional licences and modifications to the software to migrate and accommodate the West Sussex data on to UPM.
- 3.5. The current contract with Civica expires in 2 years time; it is anticipated that a national framework for pension administration software will be available for Hampshire to use when the existing contract expires, and the combined requirements for both Hampshire and West Sussex will be included in Hampshire's tender at that time.

4. Legal

- 4.1. The legal advice in relation to the contract amendment is set out in the confidential appendix.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	no
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	no
OR	
This proposal does not link to the Strategic Plan but, nevertheless, requires a decision because one is required under Contract standing orders:	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

1.1. Equality objectives are not considered to be adversely affected by the proposals in this report.

2. Impact on Crime and Disorder:

2.1. No specific impact on Crime and Disorder.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

No specific impact.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

No specific impact.